



2017 SUMMER INSTITUTE REGISTRATION FORM

PLEASE REGISTER BY MAY 15, 2017

DIRECTIONS

STEP 1: Complete all information:

Print Name: _____

Full Home Address: _____

City & Zip: _____

Cell Phone Number: _____

Email: _____

School & District: _____

Level(s) Taught: Preschool ___ Elementary ___ Middle ___ HS ___ Higher Ed ___ Supervisor ___

Language(s) Taught: _____

Food restrictions: _____

STEP 2: Choose which day(s) you will be attending along with your membership status:

	Member Rate	Non-member Rate*	Student Rate**
FULL INSTITUTE (Friday, July 7 - Sunday, July 9, 2017)	<input type="checkbox"/> \$300	<input type="checkbox"/> \$350	<input type="checkbox"/> \$200
FRIDAY ONLY (July 7, 2017)	<input type="checkbox"/> \$125	<input type="checkbox"/> \$160	<input type="checkbox"/> \$100
SATURDAY ONLY (July 8, 2017)	<input type="checkbox"/> \$125	<input type="checkbox"/> \$160	<input type="checkbox"/> \$100
SUNDAY ONLY (July 9, 2017)	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$35
TOTAL ENCLOSED			_____

STEP 3: Pay online with a credit card or with this form and a check or purchase order.

PAYMENT

ONLINE	BY CHECK	BY PURCHASE ORDER
You may pay online with a credit card or your Paypal account. Please go to www.nnell.org	MAIL FIRST PAGE WITH CHECK MADE PAYABLE TO NNELL TO: Nathan Lutz, NNELL President 42 Norwood Avenue Summit, NJ 07901	Please check with your purchasing department to make sure that your purchase order and registration forms have been mailed in a timely manner. To determine if your PO has arrived, send a message to nlutz@nnell.org

RATES

MEMBER RATE	*NON-MEMBER RATE	**STUDENT RATE
Current members of NNELL receive the member rates as listed on the previous page	If you register for a NNELL event as a non-member and pay the non-member rate, you automatically receive FLENJ membership for the upcoming membership year, September 1, 2017 - August 31, 2018.	To receive the student-discounted rate, you must provide proof of full-time enrollment (12 credits or more) via a letter from the college/university advisor or registrar. This letter must accompany the registration form and payment.

MEALS

BREAKFAST	LUNCH	DINNER
continental breakfast included in registration fee; on site	deli sandwiches/salads included in registration fee; on site	lovely dinner in town included in registration fee; off site

LOCATION

FRIDAY	SATURDAY AND SUNDAY
Grand Summit Hotel 570 Springfield Avenue Summit, NJ 07901 http://tiny.cc/grandsummit	Kent Place School 42 Norwood Avenue Summit, NJ 07901 http://tiny.cc/KPdirections

TRANSPORTATION

AIR	RAIL	CAR
Newark International Airport	Newark Penn Station (Amtrak) or Summit Station (NJ Transit)	Uber/taxi service from airport or train station

ACCOMODATIONS

Grand Summit Hotel 570 Springfield Avenue Summit, NJ 07901 908-273-3000	NNELL's special rate: \$155 plus tax Parking: overnight guests pay \$9.25 for self-park Hot breakfast, local gyms, and on-site pool included http://tiny.cc/grandsummit
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ETC.

REFUNDS	RETURNED CHECKS
All refund requests must be received in writing TWO weeks prior to the workshop date. Refund requests received after this date will be reviewed on a case-by-case basis. Refund requests will be subjected to a \$150 (full institute) or \$75 (one day) processing fee to cover the cost of pre-ordered meals, etc. No refund requests will be accepted after the event has occurred. Participants unable to attend a scheduled event are encouraged to find another person to take their place. If the replacement attendee is not a member of NNELL, the price difference must be paid at the workshop.	Any cost incurred by NNELL because of stopped payment or NSF checks will be billed to the participant/school.